

AXONIC

ASSOCIATE – FINANCE TEAM

Summary

Axonix Capital LLC is a NYC-based structured credit investment manager with approximately \$4 billion in assets. Axonix is seeking to add an Associate with 2-4 years of relevant experience to join the Finance team. The successful candidate will be a self-starter, dynamic, motivated, organized and detail-oriented individual. The firm has excellent team dynamic and perks such as free benefits, fully stocked pantry, family lunch on Fridays, subsidized gym, golf simulator in the office and many social and team outings throughout the year.

Virtual office tour:

<https://www.axonixcap.com/about/>

Responsibilities

- Assist with the daily cash and position reconciliations for all products, including: ABS, CMBS, RMBS, CDS, IRS, options, equities, swaps.
- Collaborate with Operations team to ensure accurate and timely issuance of daily PnL.
- Produce weekly and monthly estimates to internal and external stakeholders.
- Assist in the preparation of the month-end NAVs for several funds.
- Coordinate with fund admins to reconcile NAVs on a monthly/quarterly basis.
- Assist with tracking fund capital activity (subscriptions/redemptions).
- Assist in tracking/booking fund expenses and paying invoices.
- Prepare and review quarterly regulatory filings including AIFMD, CPO PQR, Form PF.
- Review month-end investor statements.
- Participate in internal valuation meetings.
- Respond to ad-hoc investor requests.

Job Requirements

- Bachelor's degree in accounting.
- 2-4 years of relevant work experience (public accounting experience with exposure to hedge, private equity fund, or other alternative investment clients preferred).
- Excellent written and verbal communications skills.
- Strong skills in Excel, Word and PowerPoint (MUST be highly proficient in Excel).
- Aptitude for complex investment concepts.
- High level of precision in a fast paced; deadline driven environment.
- Strong ability to multi-task.
- CPA candidate preferred but not required.